



# CREDIT ACCOUNT APPLICATION AND TERMS OF TRADE



## SECTION 1: Customer Details

1. Customer's full name(s): .....  
(Company / Individual / Partnership etc)

a) DOB (Individuals only) ...../...../..... (Date of birth) ...../...../..... (Date of birth) b) Company No..... (NZ Companies Office number)

2. Trading name if different to 1: .....

3. Additional details required  
Company (directors' full Names) Trust (trustees' full Names) Partnership (partners' full names) DOB  
...../...../.....  
...../...../.....

4. Customer's place of business: .....  
(if individual-home address)

5. Customer's method of receiving invoice/statement: Email PosU (if none selected invoices will be sent by email)

6. Customer's postal address: ..... Postcode: .....

7. Customer's contact details: Phone: ..... Fax: ..... Mobile: .....

8. Email: ..... Contact name: .....  
(person to be contacted re enquiry)

9. Authorised terms of use: .....  
(persons delegated, or requirements for use of a/c (e.g. order forms, password, etc.)

10. Trade references: (detail trade relationship only. Do not provide Holding or Subsidiary Companies, Banks or Solicitors):  
Name: Address: Telephone: Contact:  
a. ....  
b. ....

Have you, or your Company, ever had an account with Mitre 10? Y/N If so, where? ..... when? .....

11. Individuals only  
a. Length of time at present address ..... years Owned Rented  
b. Previous address ..... For ..... years  
(If less than 2 years)  
c. Occupation .....  
d. Name of employer ..... For ..... years  
e. Previous employer ..... For ..... years  
(if less than 2 years)  
f. Name and address of parent or relative residing elsewhere:  Father  Mother  Other .....  
Name: ..... Address: ..... Phone: .....  
g. Outline any other personal guarantees given by the guarantor/applicant and the amount guaranteed:  
.....

12. Financial information  
- Estimated monthly purchases: ..... Estimated duration of purchases: .....  
- State after tax income previous tax year <\$30,000 fi ffi  
- Estimated after tax income current tax year fi \$30,000 fi ffi  
- Estimated value of assets after liabilities fi\$30,000 fi ffi  
- Set of completed financial statements available: Y N

## SECTION 2: Standard Terms (Particular Attention Required)

The terms overleaf form part of this agreement. Any person executing this agreement is deemed to have read and accepted them and they shall apply to each and every purchase from and dealing with Mitre 10.

## STANDARD TERMS AND CONDITIONS OF SALE

The following terms shall be incorporated into each contract entered into between the customer and the Mitre 10 store detailed on the front page of this agreement ("Mitre 10") for the supply of Goods or services from Mitre 10.

### 1 PRICE

- 1.1 The price shall be increased by the amount of any GST and other taxes and duties which may be applicable, except to the extent that such taxes are expressly included in any written estimates or quotation given by Mitre 10.
- 1.2 The price may be increased by the amount of any increase or decrease in the cost of any items (including any change in currency exchange rates) affecting the cost of supply, production and/or delivery of the Goods between the date of Mitre 10's acceptance of the Customer's order and the date of delivery.
- 1.3 In addition, the price may be increased by an amount necessary to take account of any costs incurred by Mitre 10 as a result of the method of payment used by the Customer, including, without limitation, any credit card transaction costs (if payment by credit card has been approved by Mitre 10).
- 1.4 The Customer is bound to pay the price from the time that Mitre 10 accepts the Customer's orders such acceptance to be in writing. Each accepted order shall, subject to clause 3.2, constitute a separate contract. A quotation does not give rise to a binding contract until the Customer places an order which is subsequently accepted by Mitre 10.
- 1.5 Alterations to any price list shall be effective from the date specified by Mitre 10 at the time of giving notice to the Customer.

### 2. PAYMENT AND CREDIT LIMIT

- 2.1 Payment is due by the 20th of the month following the date of delivery pursuant to clause 3 unless Mitre 10 has agreed otherwise in writing. Payment is made only when funds have fully cleared through the banking system into Mitre 10's bank account.
- 2.2 The Customer may not withhold payment or make any deductions from or set off any amount against any Amount Owing without Mitre 10's prior written consent.
- 2.3 The Customer may not pay by credit card or earn points under any loyalty scheme unless approval has been granted by Mitre 10.
- 2.4 Mitre 10 may at any time and from time to time with or without notice to the Customer and/or Guarantor(s), in its sole discretion, increase or decrease or suspend or revoke the amount of credit (and the credit limit) provided to the Customer. Any increase or decrease or suspension or revocation of credit or exceeding or change of any credit limit shall hereby be deemed to be consented to by the Customer and any Guarantor(s) and shall not release either the Customer or the Guarantor(s) from any liability whatsoever.

### 3. DELIVERY

- 3.1 Delivery shall be made at Mitre 10's premises and shall take place at the time when the Goods are made available for dispatch at Mitre 10's premises. If, at the Customer's request, Mitre 10 subsequently arranges transportation, storage or insurance of the Goods, Mitre 10 does this as the Customer's agent. The Customer shall indemnify Mitre 10 for any liability or cost incurred by Mitre 10 in providing this service, and shall pay Mitre 10 the amount of such liability, or cost immediately upon receiving notice from Mitre 10 of such amount (except where the parties agree in writing that Mitre 10 is responsible for such costs).
- 3.2 The Company may deliver the Goods by instalment, and each instalment shall be treated as a separate contract under these standard terms and conditions of sale.
- 3.3 If Mitre 10 fails to deliver or makes defective delivery of part of the Goods, this does not entitle the Customer to cancel the separate contract for that particular instalment (if applicable), or the contract for all of the Goods or any other contract.
- 3.4 Any periods or times quoted for delivery are to be regarded as estimates and while Mitre 10 will make reasonable endeavours to keep such periods or times, no guarantee is given and Mitre 10 will have no responsibility for any loss or damage resulting from delay. Delay due to circumstances outside the control of Mitre 10 shall not entitle the Customer to cancel any order or refuse to accept any delivery.
- 3.5 The Customer shall ensure site access for deliveries.
- 3.6 The Customer is deemed to have inspected each Good upon accepting delivery.
- 3.7 The Goods shall be deemed to be delivered upon the Goods being presented by Mitre 10 kerbside, or at the place agreed as the delivery site, or from the time Mitre 10 gives possession of the Goods to a carrier arranged by the Customer.
- 3.8 If required by the Customer or a representative to drive on to a property, neither Mitre 10 nor any of its carriers accept responsibility for any damage that may result to either the property or the Goods.
- 3.9 All claims for errors or short delivery must be made within 7 days of delivery or supply will be deemed complete.

### 4. RISK AND OWNERSHIP

- 4.1 Risk of any loss, damage or deterioration of or to the Goods passes to the Customer on delivery in accordance with clause 3.1. If any Goods are damaged or destroyed prior to risk passing to the Customer, Mitre 10 may promptly repair the Good or cancel this contract in respect of that Good without penalty or compensation to the Customer.
- 4.2 Ownership of the Goods remains with Mitre 10 and does not pass to the Customer until the Customer pays all amounts owing to Mitre 10 in full, whether in relation to Goods supplied under these terms or any other account.
- 4.3 (a) Mitre 10 authorises the Customer, in the ordinary course of the Customer's business, to use Goods supplied or sell them for full consideration. This authority is revoked immediately if an Event of Default occurs;

(b) As the Customer's agent, Mitre 10 may enter the premises where the Goods are stored and remove them, without being responsible for any damage caused in doing so. The Company may resell any of the Goods and apply the proceeds of sale in reduction of the Customers indebtedness; and

(c) The Customer must advise Mitre 10 immediately of any Event of Default or any action by third parties (including any of its creditors) affecting Mitre 10's interest in the Goods.

4.4 The Company may apply any payments received from or on behalf of the Customer in reduction of the Customer's indebtedness as Mitre 10 thinks fit.

4.5 If the Customer resells or uses any Goods before ownership of the Goods has passed to the Customer, the proceeds of such sale or use shall be received and held by the Customer (in whatever form) in trust for Mitre 10. The Company's interest as beneficiary under that trust shall be that portion of the proceeds equal to the customer's indebtedness to Mitre 10 and in the event that the proceeds of sale are less than the debt to Mitre 10 then the entire proceeds of sale. The balance of the proceeds (if any) shall be the Customer's beneficial interest under that trust.

4.6 The Company may bring an action for the Price of Goods sold even where ownership of the Goods may not have passed to the Customer.

### 5. SECURITY INTEREST

5.1 The Customer grants Mitre 10:

(a) a purchase money security interest ("PMSI") in all Goods supplied and the proceeds of sale from Goods supplied; and

(b) a security interest ("Security Interest") over all present and after-acquired property of the Customer as security for all amounts owing by the Customer to Mitre 10 from time to time.

5.2 The Customer acknowledges that Mitre 10 will register the PMSI and Security Interest on the Personal Property Securities Register. At the request of Mitre 10, the Customer agrees to cooperate and promptly execute any further documentation that may be required from time to time to enable the PMSI and Security Interest to effectively attach, be perfected, and enforced by Mitre 10.

5.3 The Customer waives its rights to receive a verification statement in respect of any financing statement registered on the Personal Property Securities Register in respect of the security interest created by these terms.

### 6. CONSUMERS

6.1 Where the Customer is a "Consumer" and acquires any Goods or holds itself out as acquiring Goods, for the purposes of a "Business" (as those terms are defined in the Consumer Guarantees Act 1993 ("CGA")) then to the extent permissible, Mitre 10 and the Customer agree that the CGA is hereby excluded. Otherwise, where the Customer is a Consumer this contract is to read subject to the Terms of the CGA.

### 6.2 CONSTRUCTION CONTRACTS

In the event that any sale by Mitre 10 is a product that means the supply is a 'construction contract' within the meaning of the Construction Contracts Act 2002 ("CCA") so that the CCA applies to this contract or any sale under it, then there shall be no progress payments and the Goods shall be paid for in one lump sum on due date.

### 7. DEFAULT

7.1 If payment in full of any amount payable by the Customer is not made when due, or the Customer breaches any of its other obligations to Mitre 10 or an Event of Default occurs then Mitre 10 may without prejudice to and in addition to any other rights or remedies exercise all or any of the following rights:

(a) delay delivery of any Goods or supply of any services until the matter is resolved to Mitre 10's satisfaction;

(b) suspend or cancel (in whole or in part) this agreement or any other contract between them by written notice to the Customer;

(c) recover from the Customer, or deduct from, or set-off against, any amount Mitre 10 may owe the Customer, all amounts for any damage, losses, costs or expenses (including actual legal costs and expenses) arising from the default or non-performance by the Customer;

(d) charge, and the Customer must pay, default interest at the rate of 18% per annum (calculated on a daily basis until the account is paid in full) and all actual legal costs and other costs and expenses incurred by or on behalf of Mitre 10 in enforcing or defending all or any of its rights;

(e) any discounts provided to the Customer may be disallowed.

7.2 To better secure the amounts payable to Mitre 10, whether in relation to these terms or on any other account, the Customer hereby agrees to a mortgage over any land owned by the Customer from time to time, being an all obligations Memorandum of Mortgage ("Mortgage"). The Mortgage referred to in this clause shall be in the form of the then current ADLS form approved by the Register General of Land and the covenants of the said form, whether executed by the Customer or not, shall be deemed to be included.

7.3 The Customer hereby authorises Mitre 10 to lodge and maintain a caveat against the title to any land owned by the Customer for the protection of the agreement to mortgage contained herein.

7.4 The Customer hereby grants to Mitre 10 an irrevocable power of attorney to enable Mitre 10 to execute the Mortgage referred to in this clause in Mitre 10's sole discretion should the Mortgage not be executed by the Customer for any reason whatsoever, provided that Mitre 10 will not execute the Mortgage as

attorney for the Customer unless Mitre 10 has first requested in writing that the Customer executes the Mortgage, pursuant to the terms of this agreement and the Customer has failed to execute the Mortgage with five (5) working days of such request.

#### 8. FORCE MAJEURE

Mitre 10 is not liable for any failure or delay in performing an obligation in this document if it is due to a cause reasonably beyond its control. Without limiting this clause, such an event will include the inability of Mitre 10 to supply the ordered product or service, due to unavailability.

#### 9. USE OF INFORMATION UNDER THE PRIVACY ACT 1993 AND PRIVACY CODE 2004

The Customer and any Guarantor agree that any information about them provided at any time to Mitre 10 may be used by Mitre 10 for any purpose connected with its business including (but not limited to) direct marketing, debt collection and credit reporting or assessment. Mitre 10 is authorised to provide such information to any external agency or party and is hereby authorised to use and continue to use such information as part of their business(es) services. Mitre 10 and the external agency or party may retain and/or use such information for as long as they see fit.

#### 10. OTHER AGREEMENTS

10.1 Subject to clause 10.2, if there is any inconsistency between these standard terms and conditions of sale and any order submitted by the Customer (whether in writing, verbally, or by Electronic Data Interchange (EDI)) or any other arrangement between the parties, these standard terms and conditions of sale prevail unless otherwise agreed in writing by the parties.

10.2 Where the parties have entered into a credit arrangement on terms other than those detailed in clause 2.1 ("alternative credit arrangement"), then, to the extent the alternative credit arrangement is inconsistent with these standard terms and conditions of sale, the alternative credit arrangement prevails.

#### 11. WAIVER

If Mitre 10 exercises or fails to exercise any right or remedy available to it, this shall not prejudice Mitre 10's rights in exercising that or any other right or remedy. Waiver of any term of these standard terms and conditions of sale must be specified in writing and signed by an authorised officer of Mitre 10.

#### 12. DIMENSIONS, PLANS AND SPECIFICATIONS

12.1 All customary building industry tolerances shall apply to the dimensions and measurements of Goods unless Mitre 10 and the Customer agree otherwise in writing.

12.2 The Company shall be entitled to rely on the accuracy of any plans, specifications and other information provided by the Customer.

12.3 If the giving of an estimate or quotation for the supply of Goods involves Mitre 10 estimating measurements and quantities, it shall be the responsibility of the Customer to verify the accuracy of such estimate before accepting such quotation.

12.4 Should the Customer require any changes to Mitre 10's estimated measurements and quantities, the Customer shall request such changes in writing, in the case of an estimate, before placing an order based on that estimate, and in the case of a quotation, before acceptance of that quotation.

12.5 Where the Customer requests changes to be made to estimated quantities or measurements after Mitre 10 has accepted the Customer's order in writing, the price shall be appropriately adjusted and any estimated delivery date rescheduled.

#### 13. PRODUCT RETURNS

13.1 Subject to clause 4.2, where Mitre 10 at its discretion allows the Customer to return Goods other than defective or non-complying Goods, Mitre 10 reserves the right to charge a return fee equal to 10% of the price of such Goods.

13.2 Where a Customer orders Goods utilizing Mitre 10's special order form, then, to the extent the special order form is inconsistent with these standard terms and conditions of sale, the special order form prevails.

#### 14. AUTHORISATION

14.1 It is the Customer's risk and responsibility to obtain every necessary or prudent authorisation (including licences, permits and consents) to buy, possess, use, export, import or resell any Goods and/or services and to ensure that Goods and/or services are purchased by the authorised person. .

14.2 The Customer shall provide written advice to Mitre 10 of the names of the personnel authorised to place orders on the Customers behalf and must advise in writing if any such authority is later withdrawn.

14.3 The Customer shall be solely responsible for the supervision of the use of the account and absent specific written advice of the authorised personnel.

14.4 Mitre 10 shall have no obligation to enquire into the authority of the person placing orders on any account in the name of the Customer.

14.5 Any orders made by a specially authorised person prior to the receipt of Mitre 10 of specific written notice withdrawing authority, shall be paid by the Customer.

#### 15. PINS

If PINs are to be used:

15.1 The Customer must always keep their PIN strictly confidential. The Customer shall not disclose their PIN to any person or record it. No one but the Customer is authorised to use or have access to the Customer's PIN.

15.2 The Company will not take any liability or responsibility arising out of the unauthorised usage/unauthorised transactions conducted by using the PIN. All transactions with the use of the PIN will be the sole responsibility of the Customer.

15.3 It shall be the sole responsibility of the Customer to ensure adequate protection and the confidentiality of the PIN.

15.4 The Customer shall take responsibility for all the transactions conducted by using the PIN and the Customer will abide by the record of transactions generated by Mitre 10.

15.5 If the Customer suspects that anyone else knows or may know the Customer's PIN, the Customer must notify Mitre 10 at the Customer's earliest opportunity and immediately comply with Mitre 10's process for changing the PIN.

15.6 Where a transaction is unable to be authorised by the use of the PIN, for example a fax or email order which is delivered direct to site, the Customer authorises Mitre 10 to complete the transaction without the use of the PIN.

#### 16. ASSIGNMENT

The Company is entitled at any time to assign to any other person all or part of the debt owing by the Customer to Mitre 10. However the customer may not directly or indirectly assign to any person any of its benefits or burdens in respect of this contract.

#### 17. REVIEW OF TERMS

The Company reserves the right to review any of these standard terms and conditions of sale at any time and from time to time. If, following any such review, there is to be any change to such terms and conditions, that change will take effect from the date on which Mitre 10 notifies the Customer of such change and will be deemed accepted by the Customer placing any order after the date of posting the amended terms.

#### 18. WORDS USED IN THESE STANDARD TERMS AND CONDITIONS OF SALE

18.1 "Mitre 10" means the company named at the top of the first page of this document including its successors and assigns.

18.2 "Amount Owning" means the price charged by Mitre 10 for the Goods, and any other sums which Mitre 10 is entitled to charge under these standard terms and conditions of sale.

18.3 "Claim" includes any claim;

(a) for damages of any kind, including, but not limited to damages for breach of contract;

(b) for loss of profits; or

(c) for any consequential, indirect or special loss, damage or injury of any kind suffered by any person arising directly or indirectly from:

(i) any breach of Mitre 10's obligations under these standard terms and conditions of sale; or

(ii) any cancellation of any contract; or

(iii) any negligence, misrepresentation or other act or omission by Mitre 10, or its employees, agents or contractors; or

(d) for compensation, demand, remedy, liability or action.

18.4 "Customer" means the person purchasing the Goods from Mitre 10 pursuant to these standard terms and conditions of sale including that person's successors and assigns.

18.5 An "Event of Default" means an event where:

(a) the Customer enters into any composition or arrangement with its creditors; or

(b) if the Customer is a company;

(i) the Customer does anything which would make it liable to be put into liquidation; or

(ii) a resolution is passed or an application is made for the liquidation of the Customer; or

(iii) a receiver or statutory or official manager is appointed over all or any of the Customer's assets;

(iv) a voluntary administrator is appointed over all or any of the Customers' assets.

18.6 "force majeure event" means any event or circumstance which is beyond the reasonable control of the affected party and which results in or causes the failure of that party to perform any of its obligations under these standard terms and conditions of sale, provided that lack of funds shall not be interpreted as a cause beyond the reasonable control of either party.

18.7 "Goods" means all goods ordered by the Customer and supplied by Mitre 10 from time to time under these standard terms and conditions of sale (as detailed on each invoice issued to the Customer) and includes any services forming part of the supply of such goods.

18.8 "Person" includes a corporation, association, firm, company, partnership or individual.

18.9 "Price" means the purchase price of the Goods and any costs payable by the Customer under clauses 1 and 3.1 of these standard terms and conditions of sale.

18.10 References to the Personal Property Securities Act 1999, the Consumer Guarantees Act 1993, and the Privacy Act 1993 include such legislation from time to time amended, re-enacted or substituted and any statutory instruments, regulations and orders issued under such legislation.

**SECTION 3: Customer Acceptance**

- I/We
- a) confirm that the information I/We provided is true and correct; and
  - b) confirm that no information has been omitted of which it should be made aware; and
  - c) agree to be bound by the Standard Terms in accordance with Section 3, and have read and understood them; and
  - d) without limiting Mitre 10's rights under the Standard Terms, hereby agree and authorise Mitre 10 to obtain any information from any person or entity about us for the purposes of credit assessment;

Any person signing this agreement on behalf of the Customer confirms thereby that they have the Customer's authority and they personally warrant the accuracy of the information provided and accept that the Standard Terms of Trade apply to them as individuals as well.

A trustee's liability is not limited to the assets of the trust but shall be jointly and severally liable to the extent of the obligations incurred.

Mitre 10 will communicate the rejection or acceptance of the Customer's request for credit as above by sending written confirmation if Mitre 10 agrees to provide credit as above. If Mitre 10 agrees to provide credit, Mitre 10 will send such confirmation with a copy of this agreement. Thereupon Mitre 10 shall not be obligated to enquire into the authority of any person ordering Goods on the account. It shall be the sole responsibility of the Customer to supervise the use of the account.

**Signed by the applicant(s) or authorised signatories.**

1) .....	2) .....	.....	.....
Signature	Name	Signature	Name
.....		.....	
Date of acceptance	Capacity (if company application)	Date of acceptance	Capacity (if company application)
In the presence of .....		In the presence of .....	
Witness signature		Witness signature	
Witness name .....		Witness name .....	
Occupation .....		Occupation .....	
Address .....		Address .....	
Contact phone number .....		Contact phone number .....	

Where purchases are charged to a credit account, then payment is due by the 20th of the month following the date of delivery.

**SECTION 4: Third Party Liability For Debts**

The following persons jointly and severally agree with Mitre 10 (including its successors, and assigns and Mitre 10 (New Zealand) Limited (and its successors and assigns) to accept liability on the basis set out in this section:

1) .....	2) .....
Full name .....	Full name .....
Occupation .....	Occupation .....
Address .....	Address .....
Contact phone number .....	Contact phone number .....

1. In consideration of Mitre 10 granting the Customer credit on such terms and conditions Mitre 10 deems fit (and as may be amended from time to time) and/or the Customer being currently indebted and Mitre 10 agreeing not to require immediate payment, the Guarantor(s) agree that upon demand they will make immediate payment of all and any monies which are now or at any time become payable to Mitre 10 by the Customer. The Guarantor(s) liability shall be for all monies and not be limited to any amount.
2. Where there is more than one named Guarantor they shall be jointly and severally liable. The obligations herein shall be enforceable against any of the Guarantors who have signed notwithstanding that any other person anticipated to sign has not or for any reason any of the other named Guarantor(s) are for any reason discharged or released from their obligations. It is also agreed that as between Mitre 10 and the Guarantor(s), the Guarantor(s) shall be a principal debtor and be liable jointly and severally to Mitre 10 as if the Guarantor(s) incurred the debt.
3. The Customer and/or the Guarantor(s) shall not be released from any liability whatsoever by any indulgence, granting of time, waiver, compromise, settlement, release, breach of contract by Mitre 10, exceeding of any credit limit, cancellation of credit, refusal to supply, amendment of Standard Terms or terms of credit or supply, forbearance to sue or any other act, omission, matter or thing which would otherwise affect or limit or discharge the liability of the Customer or Guarantor(s) (or any one of them) or personal representatives of any of the Guarantor(s) and/or the Customer. These reservations apply generally.
4. The obligations herein shall be continuing obligations and without limiting the foregoing, shall not be satisfied or discharged by the Customer's account at any time or times coming into nil or credit balance or the winding up, liquidation, dissolution, death or bankruptcy or compromise or settlement or covenant with or release of the Customer and/or the Guarantor(s) or any one of or more of them but shall continue in full force and effect.
5. The Guarantor(s) expressly acknowledge that the terms of this agreement and the Standard Terms have been read, understood and are accepted without reservation. The Guarantor(s) further acknowledge that the opportunity to obtain independent legal advice has been provided.
6. To better secure the amounts payable to Mitre 10, whether in relation to these terms or on any other account of the Customer, the Guarantor agrees to a mortgage over any land owned by the Guarantor from time to time, in the form of an all obligations Memorandum of Mortgage ("Mortgage"). The Mortgage referred to in this clause shall be in the form of the then current ADLS form approved by the Register General of Land and the covenants of the said form, whether executed by the Guarantor or not, shall be deemed to be included.
7. The Guarantor hereby authorises Mitre 10 to lodge and maintain a caveat against the title to any land owned by the Guarantor for the protection of the agreement to mortgage contained herein.
8. The Guarantor hereby grants to Mitre 10 an irrevocable power of attorney to enable Mitre 10 to execute the Mortgage referred to in this clause in Mitre 10's sole discretion should the Mortgage not be executed by the Guarantor for any reason whatsoever, provided that Mitre 10 will not execute the Mortgage as attorney for the Guarantor unless Mitre 10 has first requested in writing that the Guarantor executes the Mortgage, pursuant to the terms of this agreement and the Guarantor has failed to execute the Mortgage with five (5) working days of such request.

1) .....	2) .....	.....	.....
Signature	Name	Signature	Name
In the presence of .....		In the presence of .....	
Full name witness .....		Full name witness .....	
Occupation .....		Occupation .....	
Address .....		Address .....	
Contact phone number .....		Contact phone number .....	

FOR OFFICE USE ONLY			
Account Name:	Account Code:		
Group Matrix:	Customer Class A-Z:	Quotes No. / date if existing:	
Account type: N or T		Sales Person Name:	Sales Person Signature:
Application Approved	YES OR NO	Trade Manager Name:	Trade Manager Signature:
Date Approved:			